



Orange County School of the Arts

2026–2027 OCSA OCard

ONLINE MEAL PREPAYMENT SYSTEM AVAILABLE NOW!

**All staff members may now
purchase from OCSA Food Service
using MySchoolBucks!**

What is an OCSA OCard?

An OCard is a prepaid debit account that is linked to your **6-digit employee number (Please contact Family Liaison Becky Parsons at becky.parsons@ocsarts.net to request your number to get started – we can change it to a different PIN if you wish)**. This allows you to purchase food items from the cafeteria and other food stations. **NO ACTUAL CARD IS DISTRIBUTED**. The account is accessed by your PIN and/or the you may scan your fingerprint in the cafeteria.

MySchoolBucks.com™ (MSB) is an online system that will allow you to make deposits into your school meal account.

Enrollment is easy!

1. Go to www.myschoolbucks.com or download the app and register for a free account – **choose Orange County School of the Arts as the school district**. For additional information, please visit the **FAQ page**.
2. Once you've created your account, add yourself as a student, then you can add funds to make meal purchases.
3. Add funds to your account with your Visa, MasterCard, Discover, American Express credit/debit card, or electronic check (e-check) – funds are updated daily at 6 a.m., 10 a.m., and 7 p.m. EST.

MY SCHOOLBUCKS OFFERS

Convenience:

Make one-time or recurring scheduled payments when it's convenient for you, 24 hours a day, 7 days a week

Control:

- Receive low balance email reminders (set your own limits)
- Monitor your account balances online
- View your cafeteria purchases (some limitations apply)

Flexibility:

- Option to have payments made automatically each month
- Receive deposit confirmations sent directly to your email account
- MySchoolBucks mobile app for iPhone and Android (click 'Downloads' on MSB website)

Security is a priority at MySchoolBucks.com. The MSB system is secure and provides the highest level of protection for all of your information. All transactions use 128-bit encryption. Any information provided by you remains confidential. For more information, the Privacy Policy and Terms of Use can be found on the MSB website.

MySchoolBucks.com allows you to check balances, review transaction history, and receive low balance alerts from the comfort of your home for no charge. For each payment (credit, debit, or e-check) you make to your account, there is a convenience fee of \$3.25 per transaction. You will have the opportunity to review any fees (and cancel, if you choose) before you are charged. If you have any questions, you can use MSB's online support ticket entry at this link: www.myschoolbucks.com/ver2/etc/getcontacts

MSB Annual Membership (e-check only): If you update to an annual membership, you will be charged one fee of \$12.95 good for 12 months of unlimited e-check deposits.

To update your membership:

1. Log in to www.myschoolbucks.com.
2. Click on the icon of a person at the top right of the page.
3. Choose MY USER PROFILE.
4. Click the blue box UPDATE MEMBERSHIP.
5. Choose ONEPAY MEMBERSHIP FOR E-CHECKS.
6. Click CONTINUE.
7. Choose the individual plan.

Thank you for your support and enjoy the convenience of MySchoolBucks! If you have questions, you may contact Michelle Sanchez at Michelle.Sanchez@ocsarts.net or 714.560.0900 ext. 6160.

A MySchoolBucks account is required to participate in the OCSA OCard program regardless of which funding option is used. To set up an account, visit www.myschoolbucks.com.

FUNDING OPTIONS	METHODS OF PAYMENT	AVAILABILITY OF FUNDS
OPTION 1: MySchoolBucks www.myschoolbucks.com HOW: Users log in to their MSB accounts and select "Make a Payment." You may make a one-time payment or set up scheduled automatic payments to your account.	Credit / Debit Card e-check^[1] (direct debit from your checking account) FEE: \$3.50 per transaction OR One-time fee of \$12.95 per user with annual membership [1] Important Note: If an e-check is rejected by your bank, the amount previously funded will be removed from your OCard balance by MSB. This may create a negative balance on your OCard account which will restrict any additional purchases.	Same-Day Deposit Funds will be updated daily at 6 a.m., 10 a.m., and 7 p.m. EST
OPTION 2: Same-Day Funding HOW: User delivers cash/check to OCSA Food Service cashier from 8:15 to 8:30 a.m. and 1:45 to 2 p.m. Funds are immediately deposited to OCard account. Full amount of cash/check presented to cashier must be loaded to OCard account. No "cash back."	Cash / Check / Money Orders Checks must be payable: OCSA OCard The user's name AND ID number must also be included in the check's note section. Fee: None Important Note: If a check is returned by the bank, the amount previously funded will be removed from your OCard balance by OCSA. This may create a negative balance on your account which will restrict any additional purchases.	Immediate Deposit