



## Annual Notices

### Table of Contents for Below Notices

|                                                                                                       |    |
|-------------------------------------------------------------------------------------------------------|----|
| <a href="#">Notice: Accessing Mental Health Services</a>                                              | 2  |
| <a href="#">Notice: Appropriate Staff Interaction with Students Policy</a>                            | 3  |
| <a href="#">Notice: California Kids Investment and Development Savings Program (CalKIDS)</a>          | 3  |
| <a href="#">Notice: Children and Youth Behavioral Health Initiative (CYBHI) and Privacy Practices</a> | 3  |
| <a href="#">Notice: Dual Enrollment Course Offerings</a>                                              | 4  |
| <a href="#">Notice: Expected Pesticide Use</a>                                                        | 4  |
| <a href="#">Notice: Federal Program Funding Notification</a>                                          | 5  |
| <a href="#">Notice: Foster Youth Educational Rights</a>                                               | 6  |
| <a href="#">Notice: Human Trafficking Prevention</a>                                                  | 8  |
| <a href="#">Notice: Non-Discrimination in Instructional Materials</a>                                 | 8  |
| <a href="#">Notice: Non-Discrimination Policy</a>                                                     | 9  |
| <a href="#">Notice: Non-Threatening School Policy</a>                                                 | 10 |
| <a href="#">Notice: Pupil Fees</a>                                                                    | 10 |
| <a href="#">Notice: Rights of Pregnant and Parenting Pupils</a>                                       | 10 |
| <a href="#">Notice: Rights Under FERPA</a>                                                            | 11 |
| <a href="#">Notice: Rights Under the Protection of Pupil Rights Amendment (PPRA)</a>                  | 13 |
| <a href="#">Notice: Safe Storage of Firearms</a>                                                      | 15 |
| <a href="#">Notice: Special Education - Child Find and Parent Rights</a>                              | 16 |
| <a href="#">Notice: School Accountability Report Card (SARC)</a>                                      | 19 |
| <a href="#">Notice: Synthetic Drugs and Fentanyl Awareness</a>                                        | 20 |
| <a href="#">Notice: Uniform Complaint Procedures</a>                                                  | 21 |

## Notice: Accessing Mental Health Services

OCSA is committed to supporting the mental health and well-being of its students. Mental health support is available to students through OCSA's counseling, wellness, and clinical mental health programs.

Students may access support in several ways:

- **Serenity Center:** Students may visit OCSA's Serenity Center (T112), a supervised wellspace where students can take a brief break, de-stress, practice healthy coping strategies, and receive support from wellness coaches and mental health trainees. The Serenity Center is available before school, during class, lunch, office hours, and through the end of conservatory. Students are required to sign in and out.
- **School Counselor Referral:** Students may speak with their school counselor to request support or a referral to a member of OCSA's Clinical Mental Health Team.
- **Other School-Based Referrals:** Students may also be referred for clinical mental health services through other school-based processes, including Student Study Teams (SSTs), Section 504 processes, or behavior referrals.
- **Mental Health Team:** OCSA's Clinical Mental Health Team provides individual and group counseling and supports students experiencing concerns such as anxiety or other emotional concerns, stress and academic or extracurricular overload, self-care and coping, social or relational concerns, and issues related to identity and self-development.

Parents and guardians who would like to discuss mental health support for their student may contact the student's school counselor. Parents/guardians may also contact Kara McCann, the school's Director of Mental Health Services, at [kara.mccann@ocsarts.net](mailto:kara.mccann@ocsarts.net), to request information about available school-based mental health services or to initiate a referral.

### Additional Mental Health Resources

OCSA maintains information about mental health and wellness resources for students and families, including community-based resources. Families may access additional Mental Health Resources at the following link: [Community Mental Health Resources](#)

For questions regarding OCSA's mental health programs and services, families may contact:

Kara McCann, PPS, LPCC, LMFT  
Director of Mental Health Services  
[kara.mccann@ocsarts.net](mailto:kara.mccann@ocsarts.net)

OCSA encourages students and families to seek support when a student is experiencing emotional, social, academic, or other concerns that may affect the student's well-being or ability to participate fully in school.

### **Notice: Appropriate Staff Interaction with Students Policy**

OCSA is committed to maintaining professional, respectful, and appropriate relationships between employees and students and to protecting the safety and well-being of all students.

In accordance with California Education Code § 44050, OCSA has adopted a Board Policy regarding appropriate employee interactions with students. The policy establishes expectations and standards for professional boundaries and appropriate interactions between employees and students.

Parents and guardians may access and review the school's [Appropriate Staff Interactions with Students Policy](#).

### **Notice: California Kids Investment and Development Savings Program (CalKIDS)**

California law requires charter schools serving students in grade 12 to provide students and their parents or legal guardians with information about the **California Kids Investment and Development Savings Program (CalKIDS)** and their potential eligibility for the program.

**CalKIDS** is a state program designed to help California children save for higher education. Eligible students may have a CalKIDS college savings account established in their name, with funds provided by the State of California. These funds can be used for qualified higher-education expenses at eligible institutions, including colleges, universities, community colleges, and certain career and technical education programs.

OCSA encourages all 12th-grade students and their families to learn more about CalKIDS, determine whether the student is eligible for an account, and, if eligible, claim and access the student's account.

Families can learn more about eligibility, available awards, and how to claim an account through the [CalKIDS website](#).

Questions about the CalKIDS program, eligibility, or account access should be directed to CalKIDS through the program's website.

### **Notice: Children and Youth Behavioral Health Initiative (CYBHI) and Privacy Practices**

OCSA participates in California's **Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Program**, which allows schools to seek reimbursement from health insurance providers, including Medi-Cal and commercial insurers, for eligible behavioral, emotional, and mental health services provided to students on campus.

Participation in the CYBHI reimbursement program does not result in any cost, co-pay, or deductible for families and does not reduce or otherwise affect a student's ability to receive

services from providers outside of school. A student's access to school-based services is not dependent upon insurance status or a family's consent to insurance billing.

As part of this program, OCSA may collect and use limited student health insurance information for reimbursement purposes. Student health and insurance information is protected in accordance with applicable state and federal privacy requirements, including FERPA and HIPAA. Parents, legal guardians, and eligible students have rights regarding these records and may withhold or withdraw consent for third-party insurance billing at any time without affecting the student's eligibility for services.

Families are encouraged to review the [OCSA Notice of Privacy Practices & CYBHI Reimbursement Information](#) for complete information regarding the CYBHI Fee Schedule Program, information collected and shared for reimbursement purposes, privacy protections, parent and student rights, and the process for raising questions or concerns.

Questions regarding CYBHI reimbursement, healthcare information, or billing preferences may be directed to the OCSA Student Services Department at [student.services@ocsarts.net](mailto:student.services@ocsarts.net)

### **Notice: Dual Enrollment Course Offerings**

OCSA offers students opportunities to enroll in college-level courses through its dual enrollment program. In accordance with California Education Code § 48980.6, parents and guardians are provided notice of the dual enrollment courses offered by the school.

Information regarding the School's current dual enrollment offerings, including the courses available to students, is provided in the School's Academic Profile, which is available at the following link: [2026-2027 Academic Profile](#)

Parents and guardians are encouraged to review the Academic Profile for information about the school's academic programs and current dual enrollment course offerings.

### **Notice: Expected Pesticide Use**

The Healthy Schools Act of 2000 requires that all schools provide parents or guardians of students with annual written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address (<http://www.cdpr.ca.gov>) for further information on pesticides and their alternatives.

Parents or guardians may request prior notification of individual pesticide applications at the school site. People listed on this registry will be notified at least 72 hours before pesticides are applied. If you would like to be notified every time we apply a pesticide, please submit that request to [administration@ocsarts.net](mailto:administration@ocsarts.net).



You may view a copy of the school's integrated pest management plan at OCSA's business office by providing the request in writing 48 hours ahead of time to [administration@ocsarts.net](mailto:administration@ocsarts.net)

We expect to use the following pesticides on campus at OCSA this year:

| Name of Pesticide (Common Name)    | Composition / Information on Ingredients                                                                                                                      |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| TakeDown II Soft Bait              | Bromethalin (CAS registry no. 63333-35-7)<br>0.01%                                                                                                            |
| EcoVia™ MT Mosquito & Tick Control | Clove Oil (CAS registry no. 8000-32-6)<br>13.2%<br>Citronella Oil (CAS registry no. 8000-29-1)<br>10.5%<br>Lemongrass Oil (CAS registry no 8007.02-1)<br>7.9% |

## Notice: Federal Program Funding Notification

OCSA receives federal funding to support student achievement and strengthen educational programs. These funds supplement, but do not replace, state and local funding and are used to enhance services for eligible students, support student learning, and provide professional learning opportunities for staff.

During the 2026–2027 school year, OCSA participates in and/or receives funding through the following federal programs:

- **Title I, Part A – Improving Basic Programs Operated by LEAs** – Provides supplemental federal funding to improve basic educational programs and academic achievement, particularly for students who are most at risk of not meeting California's academic standards. The program emphasizes consultation and collaboration among teachers, principals, pupil services personnel, administrators, other school staff, and parents, as well as coordination with other federal programs serving students. Funds may support additional instructional services, academic interventions, professional development, and family engagement activities. Although OCSA receives a limited allocation of Title I funds, the school remains committed to using these resources to support student achievement and improve educational opportunities for eligible students.
- **Title II, Part A – Supporting Effective Instruction** – Provides resources for professional development and activities designed to improve the quality and effectiveness of teachers, school leaders, and instructional programs.
- **Title IV, Part A – Student Support and Academic Enrichment** – Supports schools in providing all students with access to a well-rounded education, improving conditions for student learning, and improving the use of technology to support academic achievement and digital literacy.

- **Individuals with Disabilities Education Act (IDEA), Part B** – Supports special education services, instructional programs, related services, and accommodations for eligible students with disabilities.

As a school participating in Title I, Part A, OCSA also informs parents and guardians of certain rights under federal law. Parents and guardians have the right to:

- Be informed about the school's participation in the Title I program.
- Participate, when applicable, in the planning, review, and improvement of Title I programs and parent and family engagement activities.
- Request information regarding the professional qualifications of their student's classroom teachers and paraprofessionals, as provided under federal law.
- Receive timely notice if their student has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements.

Additional information about [Title I, Part A is available through the California Department of Education](#).

OCSA values the partnership between families and the school community. Parents and guardians are encouraged to participate in opportunities to provide input regarding the development and implementation of applicable federally funded programs. Information regarding these programs, including how funds are used to support student learning, is available upon request.

Questions regarding OCSA's federal programs, Title I services, or parent rights may be directed to the school office at (714) 560-0900 or [administration@ocsa.net](mailto:administration@ocsa.net).

### **Notice: Foster Youth Educational Rights**

OCSA is committed to supporting the educational stability and success of students in foster care and will comply with all applicable federal and California laws governing the educational rights of foster youth.

**Educational Rights and School of Origin:** Foster youth have the right to remain in their **school of origin** following an initial placement or change in placement, unless a determination is made that attending another school is in the student's best interest. The school of origin is determined in accordance with California law and may include the school the student attended when permanently housed, the school in which the student was last enrolled, or another school with which the student has a qualifying connection. Foster youth generally may remain in their school of origin for the duration of juvenile court jurisdiction. If court jurisdiction ends while a student is in high school, the student may remain in the school of origin through graduation.

**Enrollment:** When a foster youth is determined to attend a school other than the school of origin, the student must be **immediately enrolled**, even if the student is unable to produce records normally required for enrollment, including academic or medical records, proof of immunization, proof of residency, or other documentation, or has outstanding fees, fines,

textbooks, or other items or money owed to a previous school. The new school will promptly obtain the student's records from the previous school.

**Transportation:** When required by applicable law, OCSA will work with the appropriate local educational agency and child welfare agency to address transportation needs so that a foster youth can remain in the school of origin.

**Educational Records and Transfer of Credits:** OCSA will comply with applicable laws concerning access to and transfer of foster youth educational records. When a foster youth transfers schools, educational records will be transferred promptly, and the school will ensure that the student's grades, credits, and coursework are appropriately maintained and recognized. Foster youth are entitled to receive full or partial credit for coursework satisfactorily completed before a transfer, and the school will not lower grades solely because of an absence related to a court-ordered placement change or a verified court appearance or related court-ordered activity.

**Graduation Requirements:** Eligible foster youth who transfer schools during high school may be entitled to exemption from locally adopted graduation requirements that exceed state requirements, unless the school determines that the student is reasonably able to complete the local requirements in time to graduate within the applicable period. Before a student accepts an exemption or elects to remain in school for an additional year, OCSA will consult with the student and the person holding the right to make educational decisions for the student regarding the potential effect on postsecondary education or vocational plans and available alternatives.

**Foster Parent and Educational Rights Holder:** A foster parent may exercise educational rights on behalf of a foster child in the circumstances and to the extent permitted by California law, including Education Code Section 56055 and applicable federal law. Depending on the circumstances, these rights may include participation in matters concerning identification, assessment, instructional planning and development, educational placement, and the development, review, and revision of an Individualized Education Program (IEP). OCSA will work with the student and the person holding the student's educational rights in accordance with applicable law and court orders.

**Educational Liaison:** OCSA designates the following individual as its **Foster Youth Educational Liaison** and point of contact for foster youth and their educational rights holders:

Michelle Sanchez  
Family Liaison  
[michelle.sanchez@ocsarts.net](mailto:michelle.sanchez@ocsarts.net)  
714.560.0900 ext. 6160

The Educational Liaison is available to assist foster youth and their educational rights holders with enrollment, school-of-origin rights, educational records, transportation, credit transfer, graduation requirements, and other educational matters.

**Complaints:** A complaint alleging noncompliance with applicable foster-youth educational rights may be filed under the **Uniform Complaint Procedures (UCP)**. Complaints regarding applicable requirements under Education Code Sections 49069.5, 51225.1, and 51225.2 are subject to the applicable UCP complaint and appeal procedures. .

### **Notice: Human Trafficking Prevention**

OCSA is committed to providing a safe and supportive learning environment for all students. Human trafficking is a crime involving the exploitation of individuals through force, fraud, or coercion for labor or commercial sexual exploitation. Minors involved in commercial sexual exploitation are considered victims of human trafficking under both California and federal law.

Parents and guardians play an important role in helping protect children from trafficking by remaining aware of warning signs, maintaining open communication with their children, and monitoring online activity. Possible indicators of trafficking may include unexplained absences from school, sudden changes in behavior, possession of expensive items without explanation, withdrawal from family or friends, or relationships with significantly older individuals.

Families are encouraged to discuss personal safety, healthy relationships, and responsible use of social media and technology with their children. Additional information and educational resources are available through the California Department of Education.

If you suspect that a child may be a victim of human trafficking, contact local law enforcement immediately. Suspected child abuse or neglect, including human trafficking, may also be reported to your local county child welfare agency. Assistance is available 24 hours a day through the National Human Trafficking Hotline by calling 1-888-373-7888, texting 233733 (BEFREE), or visiting [humantraffickinghotline.org](https://www.humantraffickinghotline.org).

### **Notice: Non-Discrimination in Instructional Materials**

OCSA is committed to providing an educational environment free from unlawful discrimination. In accordance with California Education Code and Assembly Bill 715 (2025), OCSA may not adopt or approve textbooks, instructional materials, supplemental instructional materials, professional development materials or services, or curriculum for classroom instruction that would subject a student to unlawful discrimination based on a protected characteristic.

OCSA is also required to investigate and appropriately remediate instances in which the school knows or has reason to know that instructional materials were used or actions occurred that violated applicable state nondiscrimination protections.

Members of the public may file complaints regarding alleged violations through OCSA's Uniform Complaint Procedures (UCP). Under certain circumstances, a complaint may also be filed directly with the California Superintendent of Public Instruction.

Parents and guardians have the right to access instructional materials in accordance with applicable California law.

For additional information regarding the protections, requirements, responsibilities, and complaint procedures established by Assembly Bill 715, please review the [California Department of Education's AB 715 Management Bulletin](#) and [OCSA's Uniform Complaint Procedures](#).

### **Notice: Non-Discrimination Policy**

Orange County School of the Arts ("OCSA") is committed to providing equal opportunity for all individuals in OCSA programs and activities. OCSA programs, activities, practices, and employment shall be free from unlawful discrimination, including discriminatory harassment, sexual harassment, intimidation, and bullying against an individual or group based on the individual's actual or perceived race, color, ancestry, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression; a perception of one or more of such characteristics; or association with a person or a group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance, and to acts which occur off campus or outside of school related or school-sponsored activities which may have an impact or create a hostile environment at school.

Unlawful discrimination, including discriminatory harassment, sexual harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above.

Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities. Unlawful discrimination also includes disparate treatment of individuals based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

OCSA also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

### **Notice: Non-Threatening School Policy**

In accordance with California law, including Assembly Bill 699, OCSA is dedicated to ensuring that every student has access to a free public education regardless of their actual or perceived immigration status, nationality, ethnicity, religion, disability, sexual orientation, gender identity, or any other protected characteristic.

OCSA does not discriminate against students or families based on immigration status and is committed to protecting the privacy of student information as permitted by state and federal law. School personnel are trained to follow legal requirements regarding student records and interactions with immigration enforcement, helping ensure that our campuses remain safe, non-disruptive, and accessible for all students.

Parents/guardians and community members are encouraged to review the school's complete Non-Threatening School Policy for additional information regarding student rights, privacy protections, and school procedures.

[OCSA's Non-Threatening School Policy](#)

### **Notice: Pupil Fees**

A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. OCSA does not require students or their parents/guardians to pay fees, deposits, or other charges for educational activities except as specifically authorized by law. Educational activities include curricular and extracurricular activities that are an integral and fundamental part of public education.

Nothing in this provision prohibits OCSA from soliciting voluntary donations, conducting voluntary fundraising activities, or imposing fees or charges that are otherwise specifically authorized by law. Participation in an educational activity may not be conditioned on a student's payment of a fee that is prohibited by law.

A complaint alleging noncompliance with the laws governing pupil fees may be filed with OCSA pursuant to its Uniform Complaint Procedures (UCP).

### **Notice: Rights of Pregnant and Parenting Pupils**

OCSA recognizes the rights of pregnant and parenting pupils to continue their education and to receive appropriate accommodations and support. A pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom shall not be a basis for exclusion or denial of participation in any educational program or activity, including classes and extracurricular activities. OCSA shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition.

Pregnant and parenting pupils have the right to:

- Participate in the regular educational program or an alternative educational program on a voluntary basis, and receive educational programs, activities, and courses equal to those provided to other pupils if they choose an alternative program.
- Take up to eight weeks of parental leave during the school year in which the birth occurs, including mandatory summer instruction, with additional leave when deemed medically necessary by the pupil's physician. Leave may be taken before the birth when medically necessary to protect the health of the pupil or infant.
- Return to the school and educational program in which the pupil was enrolled before taking parental leave, when applicable, and not incur an academic penalty for using the accommodations provided by law.
- Make up work missed due to pregnancy, childbirth, or parental leave, as applicable, and receive the opportunity to complete missed work in a manner consistent with applicable law.
- Receive reasonable accommodations related to pregnancy, childbirth, or recovery, including reasonable accommodations to enable the pupil to breastfeed or express breast milk, as applicable.
- Be excused from school for certain pregnancy- and parenting-related absences in accordance with applicable law.

OCSA will not discriminate against or treat a pupil differently on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, recovery therefrom, or the pupil's actual or potential parental, family, or marital status. Pregnant or parenting pupils shall not be required to participate in a pregnant minor program or alternative education program.

For more information regarding these rights, accommodations, and available educational options, please contact [administration@ocsarts.net](mailto:administration@ocsarts.net).

Pregnant and parenting pupils may also be entitled to additional rights and protections under applicable federal and state law.

### **Notice: Rights Under FERPA**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. FERPA provides parents and eligible students with certain rights regarding those records. An eligible student is a student who has reached 18 years of age or attends a postsecondary institution.

**Right to Inspect and Review Education Records.** Parents and eligible students have the right to inspect and review the student's education records within 45 days after OCSA – San Gabriel Valley (OCSA) receives a request for access. A written request identifying the records to be inspected should be submitted to the Principal or appropriate school official. OCSA will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

FERPA's right of access applies to education records that are directly related to a student and maintained by OCSA or by a party acting on its behalf. Education records are not limited to a student's cumulative file or other records designated as "official" school records.

**Right to Request Amendment of Education Records.** Parents and eligible students have the right to request amendment of education records they believe are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A written request should clearly identify the portion of the record the parent or eligible student believes should be changed and explain why. If OCSA determines that the record will not be amended as requested, the parent or eligible student will be notified of the decision and of the right to a hearing regarding the request.

**Right to Consent to Disclosure of Personally Identifiable Information.** Parents and eligible students generally have the right to provide written consent before OCSA discloses personally identifiable information from a student's education records. FERPA, however, permits disclosure without consent under certain circumstances authorized by law.

One such exception permits disclosure to school officials with legitimate educational interests. A school official may include a OCSA administrator, supervisor, teacher, support staff member, Board member, or a contractor, consultant, volunteer, or other party to whom OCSA has outsourced an institutional service or function.

A school official has a legitimate educational interest when access to an education record is necessary to fulfill the individual's professional responsibilities for OCSA. When OCSA uses a third party to perform an institutional service or function, the third party must meet applicable FERPA requirements, including requirements governing the use, maintenance, and redisclosure of personally identifiable information from education records.

**California College Guidance Initiative (CCGI):** In accordance with California Education Code Section 60900, student data may be shared with the California College Guidance Initiative (CCGI) to provide students and their families with direct access to online tools and resources for college and career planning. Data shared with CCGI may also enable a student to transmit information to institutions of higher education for purposes of admissions and academic placement and to the California Student Aid Commission for purposes of determining eligibility for, and increasing uptake of, student financial aid.

**Right to File a Complaint.** Parents and eligible students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by OCSA to comply with FERPA. Complaints may be submitted to:

**Student Privacy Policy Office**  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-8520

Additional information regarding FERPA and student privacy rights is available through the U.S. Department of Education's Student Privacy Policy Office.

**Students Enrolled in College Courses.** Students enrolled in courses through Citrus College should be aware that FERPA rights regarding records maintained by the college generally transfer to the student when the student attends a postsecondary institution, regardless of age. Accordingly, Citrus College may require the student to complete its applicable authorization or release process before college education records can be shared with a parent or guardian.

### **Notice: Rights Under the Protection of Pupil Rights Amendment (PPRA)**

The Protection of Pupil Rights Amendment (PPRA) is a federal law that provides parents and eligible students with certain rights regarding student surveys, evaluations and analyses; certain physical examinations and screenings; the collection and use of student information for marketing purposes; and access to certain instructional materials.

OCSA is committed to protecting student privacy and ensuring that parents and eligible students are informed of their rights under PPRA.

### **Surveys, Evaluations, and Analyses Involving Protected Information**

Parents have the right to provide prior written consent before a minor student participates in a survey, evaluation, or analysis that seeks information concerning one or more of the following eight protected areas:

1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, or ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent; or
8. Income, other than as required by law to determine eligibility for a program or financial assistance.

The U.S. Department of Education's Student Privacy Policy Office (SPPO) has clarified that when a school educator, counselor, or other school official administers a survey, evaluation, or analysis concerning one or more of these protected areas, the activity will be considered "required" for purposes of PPRA. Accordingly, OCSA will provide parents an opportunity to inspect the applicable survey, evaluation, or analysis and will obtain written parental consent before a minor student participates, as required by federal law.

### **Right to Inspect Certain Materials**

Upon request and before administration or use, parents have the right to inspect:

- Surveys involving one or more of the eight protected areas listed above;
- Instruments used to collect personal information from students for marketing, sale, or distribution for marketing purposes, subject to applicable exceptions; and
- Instructional materials, excluding academic tests or academic assessments, used by OCSA as part of a student's educational curriculum.

Requests to inspect applicable materials may be submitted to the Principal or appropriate school administrator. OCSA will provide access consistent with PPRA and applicable law. SPPO specifically emphasized these parental inspection rights in its 2026 annual guidance to schools.

### **Physical Examinations and Screenings**

PPRA also provides parents with notification and, when applicable, an opportunity to opt their student out of certain non-emergency, invasive physical examinations or screenings that are required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student.

These provisions do not apply to examinations or screenings permitted or required by state law or other circumstances excluded under PPRA.

### **Mental Health and Behavioral Health Screenings**

SPPO has specifically advised schools that behavioral or mental health screening instruments that ask students about emotional well-being, internalized distress, psychological conditions, or similar matters may solicit information concerning the protected category of "mental or psychological problems of the student or the student's family." When such an instrument falls within PPRA's protected survey provisions, OCSA will obtain prior written parental consent before administering it to a minor student, as required by federal law.

### **Collection of Information for Marketing Purposes**

Parents have rights regarding activities involving the collection, disclosure, or use of personal information obtained from students for marketing or for selling or otherwise distributing the information to others for marketing purposes. OCSA will provide notice and an opportunity to opt out of covered activities as required by PPRA and will provide parents an opportunity to inspect covered data-collection instruments upon request.

### **Notice of Specific Activities**

When OCSA plans activities covered by PPRA's notice and opt-out requirements, the school will provide parents with reasonable advance notice and an opportunity to opt their student out, as applicable. This includes covered marketing activities and certain non-emergency, invasive physical examinations or screenings.

When prior written parental consent is required under PPRA, an opt-out process will not be used as a substitute for affirmative parental consent.

## Questions or Complaints

Parents and eligible students who have questions about the school's implementation of PPRA may contact OCSA administration. Parents and eligible students may also file a complaint concerning an alleged violation of PPRA with:

### Student Privacy Policy Office

U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-8520

Additional information about PPRA and student privacy rights is available through the U.S. Department of Education's Student Privacy Policy Office.

## Notice: Safe Storage of Firearms

Each year, California Education Code requires that all public schools, including charter schools, inform parents and guardians of California's child access prevention laws, which relate to the safe storage of firearms, during the first semester of the regular school term. Public schools serving pupils in grades six through twelve must also inform parents and guardians that school officials are required to report homicidal threats or perceived threats to law enforcement, who must conduct an immediate investigation and threat assessment.

As such, the purpose of this notification is to inform and to remind parents and guardians of all students enrolled in **Orange County School of the Arts (OCSA)** of their responsibilities for keeping firearms out of the hands of children as required by California law. There are frequent news reports nationwide of children bringing firearms to school. In many instances, the child obtained the firearm(s) from their home. **These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.**

To help everyone understand their legal responsibilities, this notice outlines California law regarding the storage of firearms. Please take some time to review this notice to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. (See California Penal Code sections 25100 through 25125 and 25200

through 25220.) **Note:** The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. (See California Penal Code section 25100(c).)
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years. (See California Civil Code Section 29805.)
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. (See California Civil Code Section 1714.3.)

**Note:** Your county or city may have additional restrictions regarding the safe storage of firearms.

Please [click here](#) to review the California Department of Education statewide resources for youth who have been affected by gangs, gun violence, and psychological trauma caused by violence at home, at school, or in the community.

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

## **Notice: Special Education - Child Find and Parent Rights**

### Child Find and Referral for Special Education Services

OCSA is committed to identifying, locating, and evaluating children who may have disabilities and who may need special education and related services. This responsibility, known as Child Find, applies to students enrolled in the school, including students who may not currently be receiving special education services.

Parents/guardians, teachers, school staff, and other individuals who have concerns that a student may have a disability and may need special education services may request that the student be evaluated.

Parents/guardians who would like to request a special education evaluation or discuss concerns about their child's educational needs may contact:

Lauren Reynolds, Director  
Special Education & Services  
lauren.reynolds@ocsarts.net  
714-560-0900 ext. 6244

A request for a special education evaluation should be made in writing when possible. The school will respond to requests and follow all applicable federal and California special education requirements.

Parents/guardians have rights regarding referral, assessment, eligibility, development and implementation of an Individualized Education Program (IEP), educational placement, and the provision of a free appropriate public education (FAPE).

#### Notice of Procedural Safeguards

Parents/guardians of students with disabilities are entitled to receive the Notice of Procedural Safeguards, which explains important rights and protections under the Individuals with Disabilities Education Act (IDEA) and California special education law. The Notice includes information about parental participation, evaluation and assessment, consent, access to educational records, prior written notice, dispute resolution, mediation, due process hearings, and state compliance complaints.

OCSA will provide the Notice of Procedural Safeguards as required by law. Parents/guardians may also obtain a copy by contacting [Special.Services@ocsarts.net](mailto:Special.Services@ocsarts.net).

#### Special Education Complaints

Parents/guardians and other individuals may file a state compliance complaint with the California Department of Education (CDE) if they believe that a school or public agency has violated a requirement of federal or California special education law.

Complaints may be submitted to:

California Department of Education  
Special Education Division – Complaint Resolution Unit  
1430 N Street, Suite 2401  
Sacramento, CA 95814-5901  
Email: [speceducation@cde.ca.gov](mailto:speceducation@cde.ca.gov)  
Fax: 916-327-3704

Parents/guardians may also pursue other dispute-resolution options available under special education law, including mediation and due process procedures. Information about these options is included in the Notice of Procedural Safeguards.



For assistance regarding special education rights or the state complaint process, families may contact the California Department of Education Special Education Division at 800-926-0648 or [SEDCO@cde.ca.gov](mailto:SEDCO@cde.ca.gov).

For additional information regarding California's special education complaint process, visit the California Department of Education's Special Education Complaint Process webpage.

### Questions or Concerns About Special Education Services

We encourage parents/guardians to first contact Lauren Reynolds, Director, with questions or concerns regarding their child's special education services. The school will work collaboratively with families to address concerns and, when appropriate, convene the IEP team or utilize available dispute-resolution processes.

Parents/guardians retain all rights available under federal and California special education law, including the right to file a state compliance complaint with the California Department of Education or pursue mediation or a due process hearing, as described in the Notice of Procedural Safeguards.

### **Notice: Section 504 – FAPE and Parent Rights**

#### Section 504 and Free Appropriate Public Education (FAPE)

Orange County School of the Arts (OCSA) is committed to providing students with disabilities equal access to and meaningful participation in its educational programs, services, and activities.

Section 504 of the Rehabilitation Act of 1973 is a federal civil rights law that prohibits discrimination on the basis of disability. Section 504 requires OCSA to provide a Free Appropriate Public Education (FAPE) to qualified students with disabilities within OCSA's jurisdiction.

Students who are eligible under Section 504 may receive accommodations, supplementary aids and services, related aids or services, or other supports based on their individual educational needs.

#### Section 504 Referral and Evaluation

Parents/guardians, teachers, school staff, and other individuals who have concerns that a student may have a disability and may need services or supports under Section 504 may contact OCSA to discuss the student's needs. Parents/guardians who would like to request a Section 504 evaluation or discuss concerns about their child's educational needs may contact:

Shelley Stanphill, Dean of Instruction  
Administrative Team  
[shelley.stanphill@ocsarts.net](mailto:shelley.stanphill@ocsarts.net)  
714-560-0900 ext.

A request for a Section 504 evaluation should be made in writing when possible. OCSA will respond to requests and follow applicable federal requirements.

#### Section 504 Plans and FAPE

When OCSA determines that a student is eligible under Section 504 and requires accommodations in order to receive FAPE, OCSA will provide the accommodations identified in the student's Section 504 Plan.

Parents/guardians and school staff may request a review of a student's Section 504 Plan when there is a concern that the student's disability-related needs have changed, the current supports may no longer be appropriate, additional or different supports may be needed, or the student may not be receiving FAPE.

A Section 504 Plan may be reviewed when appropriate based on the student's individual circumstances. Section 504 does not require an annual meeting or annual review in every case.

#### Section 504 Procedural Safeguards and Parent Rights

Parents/guardians of students who are, or may be, eligible for services under Section 504 have procedural rights regarding identification, evaluation and support. OCSA will provide information regarding its Section 504 procedural safeguards as required. Parents/guardians may request a copy of the Section 504 procedural safeguards by contacting [shelley.stanphill@ocsarts.net](mailto:shelley.stanphill@ocsarts.net).

#### Section 504 and Discrimination Complaints

Section 504 prohibits discrimination on the basis of disability in programs and activities receiving federal financial assistance. Parents/guardians and other individuals who believe that OCSA has discriminated against a student on the basis of disability may file a complaint with the U.S. Department of Education, Office for Civil Rights (OCR).

Information regarding the OCR complaint process is available through the U.S. Department of Education, Office for Civil Rights.

Parents/guardians may also use the procedural safeguards available under Section 504 to address disputes concerning identification, evaluation, or educational placement.

#### **Notice: School Accountability Report Card (SARC)**

OCSA's School Accountability Report Card (SARC) shall be issued annually no later than April 1. Parents and Guardians can access the school's SARC at this link: [OCSA's 2024-2025 School Accountability Report Card](#)

Any parent may also request a hard copy by contacting [administration@ocsarts.net](mailto:administration@ocsarts.net). School administrators and teachers are available to answer any questions relating to the school's SARC.



## Notice: Synthetic Drugs and Fentanyl Awareness

OCSA is committed to promoting the health, safety, and well-being of all students. Families should be aware of the significant dangers posed by synthetic drugs, including fentanyl, which has contributed to a dramatic increase in accidental overdoses among adolescents and young adults.

Fentanyl is a powerful synthetic opioid that is approximately 50 times stronger than heroin and 100 times stronger than morphine. While fentanyl may be legally prescribed for certain medical conditions, illegally manufactured fentanyl is often mixed with other drugs or pressed into counterfeit pills made to resemble prescription medications. These counterfeit pills may appear identical to legitimate medications but can contain a potentially lethal amount of fentanyl. A person may unknowingly consume fentanyl after taking what appears to be a prescription pain reliever, anti-anxiety medication, or stimulant obtained outside of a licensed pharmacy.

Parents and guardians are encouraged to speak with their children about the dangers of taking any medication that has not been prescribed to them or obtained from a licensed pharmacy. Open conversations about peer pressure, substance use, and the risks associated with counterfeit pills can help prevent accidental overdoses.

Naloxone is a medication that can temporarily reverse the effects of an opioid overdose, including one caused by fentanyl, when administered promptly. Anyone witnessing a suspected overdose should call 911 immediately, administer naloxone if it is available, and remain with the individual until emergency responders arrive.

| Situation       | Signal                                                                                                                                           | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>OVERDOSE</b> | Spot an overdose: Blue/grey nails and lips, slow breathing or absence of breathing, rattling / snoring sounds, unresponsiveness, Pinpoint pupils | Call Health Office or Front Desk (use buttons on phone), <b>CALL 911</b> if the person is unresponsive and retrieve Naloxone / Narcan from any AED location<br><b><u>Use Naloxone / Narcan</u></b> <ul style="list-style-type: none"><li>● Follow instructions on the box</li><li>● There are two doses per box</li><li>● Use one dose in one nostril first and wait 2-3 minutes</li><li>● If still unresponsive, use the other dose in the other nostril</li></ul> |

Additional information about fentanyl, counterfeit pills, overdose prevention, and resources for families is available through the California Department of Education and the California Department of Public Health. [SAMHSA.gov](https://www.samhsa.gov) is a great resource:  
<https://www.samhsa.gov/substance-use/treatment/overdose-prevention>

### **Notice: Uniform Complaint Procedures**

Orange County School of the Arts (“OCSA”) complies with applicable federal and state laws and regulations. OCSA is the local agency primarily responsible for compliance with federal and state laws and regulations governing educational programs. Pursuant to this policy, persons responsible for compliance and/or conducting investigations shall be knowledgeable about the laws and programs which they are assigned to investigate. This complaint procedure is adopted to provide a uniform system of complaint processing (“UCP”) for the following types of complaints:

- Complaints alleging unlawful discrimination, harassment, intimidation, or bullying against any protected group on the basis of actual or perceived characteristics.
- Complaints alleging a violation of state or federal law or regulation.
- Complaints alleging that a student enrolled in a public school was required to pay a pupil fee for participation in an integral and fundamental educational activity.
- Complaints alleging noncompliance with the requirements regarding the LCFF or LCAP.

For the full Uniform Complaint Policy and Procedures, please visit [Board Policies](#).