



Submissions Guidelines for Theatre Lobby Displays

Submissions from all P&D disciplines encouraged: set models, drawings, pop-up books, costumes, props, portfolios, photos, castings, sculptures, etc. Only works that fulfill the guidelines below will be accepted. We are raising the bar on what gets displayed.

- Display quality = **ready to display** in a case/on a mannequin/on a table
 - ✓ **TOP quality** work
 - ✓ **Attention to detail**
 - ✓ Looks **finished**
 - ✓ **NO** smudges, fingerprints, or other markings that don't belong on the work
 - ✓ Think, "Is this a prime example of the artistry and creativity of this program/conservatory?"
- Drawings/2D - **must be properly mounted** on **black** cardstock/heavy weight drawing paper/foam core. Teachers, please teach your students about mounting. We have paper/foam core; let us know if you need some.
- Foam core **must be pre-cut** or **cut straight with proper tools—NO jagged or crooked edges!**
- If a complex and/or multi-pieced work, student must deliver and install
- Name, title, class, grade level on the **back** of the work—unless a scenic design rendering; labels will be printed and "tombstones" created
- Submissions must be on-time for approval and label creation; no guarantee of late work being included in a display, unless curator previously notified